

School Policy for Closure due to Unforeseen Circumstances

Order of seniority and therefore responsibility.

Miss H Clark, headteacher

Mr D Peetoom, senior teacher

The main causes of unforeseen closure are heavy snow and flash flooding.

We take into consideration the following:

- The safety of staff travelling to and from school. Staff travel from far and wide and therefore are affected by extreme weather in different areas rather than everywhere.
- The safety of children and parents travelling to and from school
- The provision of school dinners (Dependent upon Ormskirk CE Primary School kitchens and the taxi service.)

In the first instance, weather warnings are heeded by the headteacher. If heavy snow/flooding is forecast/predicted for the following day then the headteacher will post a message on the school website and the text to parents system the evening before stating the following or similar:

School is making preparations to open tomorrow (date insert). Please watch out for further updates on the school website and text messages.

If more than one teacher plus 25% of TAs are unable to get to school then school will be closed.

The headteacher will post updates before 7.55am giving a clear decision of school open or closed for the day.

If there is no warning of inclement weather then a decision will be made on the morning of the first instance of bad weather. Miss Clark will post messages on the website and via text to parents system before 7.55am.